

# **GREENFIELD HIGH SCHOOL ALUMNI ASSOCIATION**

## **Articles of Confederation October 15, 2002**

### **Article I Name**

#### **Section 1**

The official name of this organization shall be Greenfield High School Alumni Association, Inc. For informal purposes GHS Alumni is acceptable.

### **Article II Purpose**

#### **Section 1**

The purpose of this organization shall be to:

- + maintain an association of graduates from GHS
- + focus public attention on Greenfield Public Schools
- + encourage and receive gifts, endowments, and bequests to the GHS Alumni Association
- + support the development and enhancement of special projects beyond the school budget

#### **Section 2**

Said corporation is organized exclusively for charitable, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501 (c) (3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

#### **Section 3**

No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Section 2 of Article II hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of

statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c) (3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code, or the corresponding section of any future code.

### **Article III Membership**

#### **Section 1**

All individuals who recognize and support the purposes of the organization shall, upon payment of their annual dues, be considered voting members.

#### **Section 2**

Each member shall be entitled to one vote at the annual meeting.

### **Article IV Officers and Board Members**

#### **Section 1**

The officers include president, vice-president, treasurer, recording secretary, and corresponding secretary. President and vice-president serve 2 year terms; they may serve in any one position no more than two successive terms.

Recording and corresponding secretaries shall serve 2 year terms without limit.

#### **Section 2**

There shall be at least 6 and no more than 8 board members. One third of Board members shall be elected each year, to serve three years. The association would like at least two At-Large members, At-Large defined as not living in Franklin County, these members would communicate by phone, letter or email.

#### **Section 3**

All officers and board members shall be elected at the annual meeting, to be held during the fall.

#### **Section 4**

The GHS Principal or his/her designee shall serve as ex-officio director.

#### **Section 5**

The officers and directors serve as the governing body of the association. Vacancies shall be filled by majority vote of the remaining officers and directors, and such persons shall serve until the next annual meeting.

## **Section 6**

The treasurer shall be appointed each year. The treasurer and corresponding secretary shall receive a remuneration of at least \$1.00 (one dollar).

# **Article V Duties of Officers**

## **Section 1**

### **President**

The president shall preside over meetings, appoint Committees, and coordinate general business (media exposure/notes) of the association. The President shall keep a notebook of meeting minutes and general business.

## **Section 2**

### **Vice-president**

The vice-president shall perform the duties of the president in the absence of the president and shall be chairperson of the membership committee that oversees the annual membership drive. The expectation is that the vice-president will become president.

## **Section 3**

### **Recording Secretary**

The recording secretary shall take the minutes, type out the minutes, and get copies to the President and the Corresponding Secretary.

## **Section 4**

### **Corresponding Secretary**

The corresponding secretary shall notify the officers and board members of the time and place of meetings and conduct the correspondence of the organization.

## **Section 5**

### **Treasurer**

The treasurer shall prepare a report for each meeting of the board. The treasurer shall prepare all reports and necessary forms incumbent to the organization.

## **Article VI Election of Officers and Board Members**

### **Section 1**

The vice-president coordinates and chairs a nominating committee that shall put forward a slate of officers at the annual meeting. A nomination may be accepted from the floor only by consent of the nominee.

### **Section 2**

The election of officers and board members occurs at the annual meeting which shall be held in the fall. The officers and board members will be elected by a majority of those responding and eligible to vote at the meeting.

## **Article VII Meetings**

### **Section 1**

The annual meeting shall be held in the fall at a date decided by the president. Members should be notified in writing at least two weeks in advance.

### **Section 2**

Board meetings shall be held at least every two months. The corresponding secretary shall notify members and the media of the time and place of any meeting. Special meetings may be called at any time by the president, or any three officers or board members.

### **Section 3**

A majority of the officers and directors shall constitute a quorum.

## **Article VIII Funds**

### **Section 1**

Dues shall be paid annually, with the sum determined by a quorum (Art.VII).

## **Section 2**

No member shall derive profit or compensation from any assets of the organization, with the possible exception of Article IV Section 6.

## **Section 3**

All money received annually by the association shall be deposited in a checking account and/or an investment fund and used for the purposes described in Article II Section 1.

## **Section 4**

The president, the treasurer, and one other officer shall sign signature cards at a bank chosen by the organization. Checks written against this account must contain the signature of the treasurer and one of the other two signature card holders. All officers and BOD must be aware of all financial transactions at least on a bi-monthly basis (every two months).

## **Section 5**

The association may accept tangible assets other than money and may dispense of same by majority vote of the officers and BOD.

# **Article IX** Amendments

## **Section 1**

Amendments to these Articles (bylaws) may be made at the Annual meeting of the general membership by a two-thirds vote of those present, and by proxy (members at large) who are in good standing, after notification in writing of the proposed text of the amendment, two weeks before the meeting at which the voting is to take place.

# **Article X** Parliamentary Procedure

## **Section 1**

*Robert's Rules of Order, Revised*, when not in conflict with these Articles shall govern the proceedings of this organization.

## **Article XI** Dissolution

### **Section 1**

In the event of dissolution of this association, all of the net assets remaining after payment of any liabilities shall be paid over and distributed to the Town of Greenfield to establish a fund to benefit the Greenfield Public Schools.

### **Section 2**

No member shall be personally liable for the debts, liabilities, or other obligations of the Greenfield High School Alumni Association.

### **Section 3**

Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

In witness whereof, we have hereunto subscribed our names this 15<sup>th</sup> day of October 2002.